



# **UGANDA SCOUT ASSOCIATION**

## **PARTNERSHIP AGREEMENT BETWEEN LOCAL AND FOREIGN SCOUT GROUPS**

**Keeping faith with the past  
In touch with the present  
Excited about the future**

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## **BACKGROUND**

### **1.1 Previous co-operation, if any**

### **1.2 Achievements**

### **1.3 Identified needs and constraints**

### **1.4 Beneficiaries of the Partnership**

- immediate
- secondary
- other stakeholders

### **1.5 Participation by the beneficiaries**

Level of participation by the beneficiaries in the improvement of their lot and indecision making.

## **DESCRIPTION OF THE PARTNERS**

Clearly identify who is who and indicate legal status/capacity to make the undertaking.

## **SHARED/COMMON VISION OF THE PARTNERSHIP**

## **COMMON OBJECTIVES**

Spell out development and immediate objectives.

## **PLANNED ACTIVITIES**

Outline in broad terms the activities that will be undertaken to achieve the objectives.

## **EXPECTED RESULTS**

- Qualitative and quantitative expected results should be developed and categorized for each development/immediate objective
- Spell out indicators of achievements
- Identify indicators of sustainability
- Specify sources of information to be used to verify whether objectives are being met, e.g.
  - quarterly and process narrative reports
  - quarterly and annual financial statements/audit reports
  - semi-annual or annual review meetings/workshops minutes of meetings
  - monitoring visit reports by Uganda Scouts Association Headquarters staff
  - tracer studies of beneficiaries
  - mid-term and end of term evaluation reports by external consultants.

## **OBLIGATIONS, RESPONSIBILITIES AND RESOURCE INPUTS**

As a minimum the local group ought to undertake

- provision of necessary inputs as agreed
- to practice democratic principles and good government (transparency and accountability to members)
- co-operation with government authorities generally and following acceptable/recommended sectoral practices in particular.

## **ORGANISATION AND MANAGEMENT STRUCTURES**

- outline the proposed organisation and management structures
- specify lines of communication and responsibilities as well as power and decision making centres.

## **MONITORING AND EVALUATION**

### **1.6 Monitoring**

Indicate expected monitoring format(s)

- progress reports
- review meetings
- quarterly annual status and financial reports
- feedback loops/time frames

### **1.7 Accountability**

- quarterly statements
- annual statements

### **1.8 Evaluation**

- annual review meetings
- third party evaluation

## **PROPERTIES**

- clarify ownership
- inventories
- fixed asset registers

## **DURATION OF PARTNERSHIP**

## **SUSTAINABILITY AND EXIT ROUTES**

- resources and financial sustainability
- leadership, management and technical sustainability
- institutional and organisational sustainability
- environmental sustainability

## **MEDIATION AND ARBITRATION PROCEDURES**

## SIGNATURE BLOCK

	<b>Signature</b>	<b>Date</b>
<b>Uganda Scouts Association</b>		
<b>Headquarters</b>		
<b>Scout Group</b>		
<b>Foreign Scout Association</b>		
<b>Headquarters</b>		
<b>Scout Group</b>		