



World Organization of the Scout Movement  
Organisation Mondiale du Mouvement Scout

World Scout **Bureau** Mondial du Scoutisme

Asia-Pacific Regional Office  
Bureau Régional Asie-Pacifique

P.O. Box 4050  
MCPO 1280  
Makati City  
Metro Manila  
Philippines

4/F ODC International Plaza Building  
219 Salcedo Street  
Legaspi Village, Makati City  
Metro Manila  
Philippines

Tel: (+63 2) 818 09 84  
(+63 2) 817 16 75  
Fax: (+63 2) 819 00 93  
(+63 2) 401 39 84

wsb@apr.scout.org

### **CIRCULAR N° 19 SERIES OF 2003**

To: Chief Commissioners  
International Commissioners  
Chief Scout Executives

June 18, 2003

### **1<sup>st</sup> INTERNATIONAL SEMINAR ON RESOURCES DEVELOPMENT AND MANAGEMENT**

Dear Colleagues:

Greetings from Manila!

This is in reference to our Circular number 23 of 2002 series dated 19 December 2002. We are pleased to re-announce the "International Seminar on Resources Development and Management".

This is the first international seminar of this kind jointly organized by World Scout Bureau /Asia-Pacific Region and Home office-Geneva, hosted by Gerakan Pramuka, Indonesia. This workshop is in support of WOSM Strategy, in particular "Scouting Profile" that is *Resources*.

Here are the seminar details::

**Date:** 02-06 September 2003

**Venue:** Cibubur Scout Camp, Jakarta, Indonesia

**Fee:** US\$200.00. This will cover inland transportation from airport to seminar venue and back, food and accommodation during the seminar, souvenirs and documents.

**Participants:** Key Scout Leaders from member Scout organizations who are involved in resource mobilization and financial management Those leaders who can share the best practices in their respective organizations on resources development and management

**Aim :** Developing knowledge and skills on resources development and management through sharing of experiences and best practices in Scout Organizations.

**Objectives:**

- Define Strategic Financial Planning
- Identify how to build institutional capabilities and strengthen financial capacities
- Acquire knowledge and skills in developing resources for National Scout Organizations




**Expected Results:** Participants returning back to their respective NSO's will be able to strengthen Membership Registration System, Scout Supply Service, Property Management, and enter into new venture that will collectively lead the association towards self reliance.

Together with the host association, we invite your NSO to depute participants to this seminar. Programme outline is attached for your information.

Please send the attached reply slip latest by 15 August 2003.

Looking forward to your affirmative response.

Sincerely yours,



Abdullah Rasheed  
Regional Director

**1<sup>st</sup> International Seminar on Resources Development and Management**  
( Resources Procurement and Management in Scouting)  
Cibubur Scout Camp, Jakarta, Indonesia  
02-06 September 2003

NSO \_\_\_\_\_

We will be sending the following participants to the 1<sup>st</sup> International Seminar on Resources Development and Management (Resources Procurement and Management in Scouting) in Jakarta, Indonesia.

	Name	Age	Position in Scouting	Email, Phone, Fax
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

We will not send any participants to the above-mentioned seminar.

Remarks (if any)

\_\_\_\_\_

\_\_\_\_\_

Please send the reply slip latest by **15 August 2003**:

To:  
**Mr. Pandji Soesilo**  
International Commissioner  
Gerakan Pramuka  
Kwatir Nasional  
Jl Mendan Merdeka Timur No. 6  
Jakarta 10110, INDONESIA  
Tel. No 62 21 3507645  
62 21 3507646  
Fax No 62 21 3507647  
Email [kwarnas@central.net.id](mailto:kwarnas@central.net.id)

cc:  
**Abdullah Rasheed**  
Regional Director  
World Scout Bureau/APR  
P.O. Box 4050, MCPO 1280  
Makati City  
PHILIPPINES  
Tel. No 63 2 8180984  
63 2 8171675  
Fax No 63 2 8190093  
Email [wsb@apr.scout.org](mailto:wsb@apr.scout.org)



**1<sup>st</sup> INTERNATIONAL SEMINAR ON RESOURCES DEVELOPMENT AND MANAGEMENT**

Cibubur Scout Camp, Gerakan Pramuka, Indonesia  
02-06 September 2003, Jakarta, Indonesia



TIME hours	DAY -1 (01/6) MON	DAY 1 (02/6) TUE	DAY 2 (03/6) WED	DAY 3 (04/6) THU	DAY 4 (05/6) FRI	DAY 5 (05/6) SAT	DAY 5 (06/6) SUN	
0700 - 0830	<b>BREAKFAST</b>							
0830 - 1030		INTEGRATION SESSION	SCOUT HOSTELS & CAMPSITES * Concept * Management	RESOURCES DEVELOPMENT * Fundraising	* Foundations/ Endowment Funds	FINANCIAL RESOURCES MANAGEMENT	DEPARTURE	
		OPENING CEREMONY						
1030 - 1100	<b>TEA - BREAK</b>							
1100 - 1300	STAFF MEETING	OBJECTIVES/	NSOs Presentation	* Grants and Sponsorship	* Foundations/ Endowment Funds contd.	BREAK-OUT GROUPS		
	ARRIVAL	STRATEGIC FINANCIAL PLANNING				* Group Presentation & Recommendations		
1300 - 1400		<b>LUNCH</b>						
1400 - 1600	AND	WOSM STRATEGY 2007	Scout Hostels & Campsites contd..	EDUCATIONAL	OTHER FOUNDATION PRESENTATION	ACTION PLAN		
		MEMBERSHIP REG. SYSTEM	SCOUT SUPPLIES * Concept * Management		Interaction	Group Presentation		
1600 - 1630	REGISTRATION	<b>TEA - BREAK</b>		TOUR	<b>TEA - BREAK</b>			
1630 - 1900		Membership Reg. System contd.	WOSM Logos NSO Presentation		AFFINITY PROGRAM * Concept * Management	CLOSING CEREMONY		
1900 - 2000	WELCOME DINNER	<b>DINNER</b>		DINNER	FAREWELL DINNER/ INTERNATIONAL NIGHT	DINNER		
2000 - 2200		PRESENTATION on Insurance schemes	NSO Presentation Interaction					