



World Organization of the Scout Movement  
Organisation Mondiale du Mouvement Scout

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## **CIRCULAR N° 20/2003**

To: International Commissioners  
Chief Executives

July 2003

Dear Colleagues,

### **ANNUAL REPORT FORM 2003**

#### **Omissions**

- 1) Persons responsible for Youth Programme and Adult Resources**
- 2) Survey questionnaire on Adults in Scouting**

Please refer to Circular No 13/2003 concerning the "Annual Report Form", which was sent to all National Scout Organizations in Scoutpak in May 2003. We have received some returns and we thank you for your early submissions.

We have discovered two significant omissions from the "Annual Report Form".

- 1)** We did not ask, in the original questionnaire, for details of the persons in your NSO who have overall responsibility for Youth Programme and Adult Resources. This information – complementary to the questions concerning those responsible for specific priorities within the Strategy for Scouting – will help us to maintain our data base and send targeted information from time to time to those directly concerned.
- 2)** A survey form on Adults in Scouting was included in the "Annual Report Form". Unfortunately, the questions in section 3.2. "Decision for the Future", on page 3 of that form, were missing.

Attached you will find a supplementary page to the Annual Report Form, on which these additional questions are asked. If you have already submitted the main forms to the World Scout Bureau, with copy to your Regional Office, please now complete the supplementary form and send it as follows:

- Blue copy: send to the World Scout Bureau in Geneva
- Salmon copy: send to your Regional Office
- Grey copy: retain for your own records

If you have not yet completed and returned the original questionnaires, please do so as soon as possible, and include this extra page with your submission.

Thank you for your co-operation – and with our sincere apologies for the inconvenience caused.

Yours sincerely,

Jacques Moreillon  
Secretary General

**ORGANIZATION NAME:** .....

**CONTACT PERSONS: YOUTH PROGRAMME AND ADULT RESOURCES**

	First name	Family name	Exact title	Year appointed	End of term	e-mail address
<b>Contact persons:</b>						
Youth Programme:	.....	.....	.....	.....	.....	.....@.....
Adult Resources:	.....	.....	.....	.....	.....	.....@.....

**ADULTS IN SCOUTING SURVEY: ADDITIONAL QUESTIONS**

<b>3.2 Decision for the future (renewal, reassignment, retirement)</b>								
3.2.1	The individual has a say in his/her future responsibilities	1	2	3	4	5	6	7
3.2.2	Decision to renew, reassign, or retire the appointment is based on mutual agreement between the individual and the organisational needs	1	2	3	4	5	6	7
3.2.3	Agreed decision and follow-up actions are documented and kept in the individual's file	1	2	3	4	5	6	7
3.2.4	Others _____	1	2	3	4	5	6	7