

### 48th APR Basic Management Course for Professional Scout Executives

National Scout Training Centre, Mouchak, Gazipur, Bangladesh

2 to 16 February 2010

#### COURSE SCHEDULE

Time	Day - 01, Tuesday 2-Feb-10	Day - 02, Wednesday 3-Feb-10	Day - 03, Thursday 4-Feb-10	Day - 04, Friday 5-Feb-10	Day - 05, Saturday 6-Feb-10	Day - 06, Sunday 7-Feb-10	Day - 07, Monday 8-Feb-10	
0730 - 0830	Breakfast							
0830 - 0900	Integration Session	Reflections					Morning Assembly	
0900 - 0930		Philosophy of Professional Scout Service	World Programme Policy	Adult Resources Policy	Three Basic Functions of Management	Strategic Planning Process (continued)	Leadership and Leadership Styles	
0930 - 1030	Individual expectations and Course Objectives							
1030 - 1100	Break for refreshment							
1100 - 1300	Fundamentals Principles of Scouting	Professional and Volunteer Relationships	Youth Programme Cycle	Adults in Scouting (Adult Resources Management)	Three Basic Functions of Management (continue)	Strategic Planning Process (continued)	Problem Solving and decision Making Techniques	
1300 - 1430	Lunch and Rest							
1430 - 1630	Team Building	Committee System in Scouting	Community Involvement in Scouting	Human Relations in an Organization	Strategic Management	Strategic Planning Process (continued)	Motivation Strategies	
	- Outdoor activity	The Scout Executives Role						
1630 - 1700	Break for refreshment							
1700 - 1800	Opening Ceremony	Praying Time						
1800 - 1930	Dinner							
1930 - 2015	Mission of the Scout Movement	Self Management	Youth Involvement in Decision Making	- Conflict Management	Strategic Planning Process	Strategic Planning Process (continued)	Public Speaking	
2015 - 2100	WOSM Strategies WOSM as an Organization	Stress Management						
2100 - 2130	Participants Interaction/ Self Learning/ Class assignment	Self Study/ Consultation with facilitators/ Class Assignments					Public Speaking Practicum	

Time	Day - 08, Tuesday 9-Feb-10	Day - 09, Wednesday 10-Feb-10	Day - 10, Thursday 11-Feb-10	Day - 11, Friday 12-Feb-10	Day - 12, Saturday 13-Feb-10	Day - 13, Sunday 14-Feb-10	Day - 14, Monday 15-Feb-10	Day - 15, Tuesday 16-Feb-10	
0700 - 0730	Educational Tour							Breakfast	
0730 - 0800		Breakfast							Reflections
0800 - 0830		Reflections							
0830 - 0900		Morning Assembly	Reflections				Morning Assembly	Introduction of WSB Materials	
0900 - 1030		Information Communication Technology	Financial Management	Change Management	Membership Growth	Events in Scouting	Job Position Analysis and Job Effectiveness Areas	Major World and Regional Projects Ensuing International Events Important resolutions Summing up of the Course Open Forum Evaluation	
1030 - 1100		Break for refreshment							
1100 - 1300		Communications	Resources Management and Development	Time Management	Membership Growth (continue)	Events Management Process	Identification of KRAs, Formulating objectives and Key Performance Indicators	Final Talk	
		Closing							
1300 - 1430		Lunch							Lunch and Departure
1430 - 1630		Public Relations	Fund Raising	Council Visit	Membership Growth (continue)	Events Management Process (continue)	Preparing Action Plan		
1630 - 1700		Break for Refreshment			Break for Refreshment				
1700 - 1800		Praying Time							
1800 - 1930		Dinner							
1930 - 2100		Branding and Marketing Communications	Strengthening Partnership Programme with NGOs and among NSOs	Council Visit (continued)	Membership Registration System	Workshop on Events Management	Finalization of KRAs, Objectives, KPI and Action Plan		
2100 - 2130	Self study/ Consultation with facilitators/ Class assignments	Fundraising Practicum	Participants observation and reports on the visit	Self study/ Consultation with facilitators/ Class assignments	Group Work Presentation	International Night			